EMPLOYER PROFILE FORM

Instructions: Complete the profile for each employer to gather the necessary information to familiarize yourself with them and identify points of connection to aid the conversation.

1. Company
2. Address
3. Company Website
4. Number of Employees
5. Type of Industry
6. Gross Revenue
7. Years in Business
8. Owner
9. CEO/President
10. Product/Services Description

Point of Contact *(the primary person to contact at the company)*

11. Name
12. Role
13. Email Address
14. Phone Number

Warm Contacts *(a person you know who can introduce you to the employer)*

15. Name
16. Contact Information
17. Relationship

In the News *(note any special announcements, awards, recognitions, leadership highlights, DEI, fair change hiring, or any other information mentioned in the news about the company)*

Potential Collateral Consequences: *(any potential collateral consequences that might arise by partnering with this employer)*